

# St Vincent De Paul R.C. Primary School, Knutsford

## Mission Statement:

*"It is the mission of this Catholic School to enable our children to become aware of the world that God has given them and to recognise their vocation and responsibilities within it."*



## CHARGING POLICY

Policy Date: October 2017

Review Date: October 2018



**SCHOOL CHARGING POLICY 2017-18**

No.	Income Activity	Approved Charge
1	Music Tuition	<ul style="list-style-type: none"> <li>Saxophone and Clarinet Lessons – costs to be paid by the school. This is currently supplied by ‘Love Music Trust’.</li> </ul>
2	Adult Education	<ul style="list-style-type: none"> <li>Currently no adult education is done on site, but should it commence charges would be as per LA recommended “Schools Lettings Charges”.</li> </ul>
3	Other Casual Lettings	<ul style="list-style-type: none"> <li>Pre-School charge is set at £1,000 per term</li> <li>Health professionals who assist children with special needs in school – no charge.</li> <li>Currently no other casual lettings are done, but should they commence they would be as per LA recommended Further guidance by Cheshire East</li> </ul>
4	Staff Personal Phone Calls	<ul style="list-style-type: none"> <li>10p for standard phone calls.</li> <li>As per itemised bill for longer-distance calls</li> </ul>
5	Personal Photocopying	<ul style="list-style-type: none"> <li>1p per black &amp; white copy.</li> <li>5p for colour copy.</li> </ul>
6	Educational Visits	<ul style="list-style-type: none"> <li>The actual cost for the school trip (including educational activity cost and transport) rounded down to the nearest 10p</li> </ul> <p><b>Remissions:</b></p> <ul style="list-style-type: none"> <li>Pupils who attract the Pupil Premium: Parents who request financial assistance will be entitled to a discount on the cost of the trip. The amount will be determined on a case-by-case basis after discussion with the Head Teacher.</li> <li>Pupils who do not attract the Pupil Premium: Parents may request a discount on the price of the trip. The amount will be determined on a case-by-case basis after discussion with the Head Teacher. The funds for this will be drawn from the school budget.</li> <li>Financial assistance for transport may be given by the PTA.</li> </ul>
7	Swimming Lessons	<ul style="list-style-type: none"> <li>Costs for the swimming instructor, pool hire, lifeguard and transport will be charged to parents – rounded down to the nearest 10p.</li> </ul>
8	Educational Resources	<p>e.g. Homework Resources. If the resource is used to raise standards the cost must be the responsibility of the school. If it is an optional or enrichment item, the cost can be passed onto the parents.</p>
9	Afterschool Activities	<ul style="list-style-type: none"> <li>Afterschool activities provided by Teachers are charged at a nominal £1 per term.</li> <li>Afterschool activities provided by external companies are charged according to providers’ provisions and terms.</li> </ul> <p><b>Remissions:</b></p> <ul style="list-style-type: none"> <li>Pupils who attract the Pupil Premium: Parents who request financial assistance will be entitled to a discount on the cost of the afterschool activity. The amount will be determined on a case-by-case basis after discussion with the Head Teacher.</li> </ul>

		<ul style="list-style-type: none"><li>• Pupils who do not attract the Pupil Premium: Parents may request a discount on the price of the afterschool activity. The amount will be determined on a case-by-case basis after discussion with the Head Teacher. The funds for this will be drawn from the school budget.</li></ul>
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This schedule of charges has been discussed and agreed by the Finance Committee at meeting held on 16<sup>th</sup> October 2017.

Approved by:

Mr D. Grieves

Chair of Governors

And

Mr. N O'Brien

Chair of Finance Committee

**Review Date:** Oct 2018